

	Salaries (010 - 199)	Employee Benefits (200 - 299)	Purchased Services (300 - 399)	Materials + Supplies (400 - 499)	Capital Outlay (500 - 599)	Other Objects (600 - 899)	Indirect Costs (910)	Fund Transfers (920 - 929)	Other Fund Uses (931 - 999)	Total
Instruction (1100)	148,431.00	47,072.72	0.00	51,607.68	0.00	0.00		0.00	0.00	247,111.40
Attendance Services (2110)	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00
Guidance and Counseling Services (2120)	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00
Testing Services (2130)	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00
Health Services (2140)	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00
Social Services (2150)	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00
Work Study Services (2160)										0.00
Psychological Services (2170)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Speech Pathology and Audiology Services (2180)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Other Student Support Services (2190)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Instructional Improvement and Curriculum Development	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Instructional Staff Development Services (2215)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Educational Media Services (2220)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Other Instructional Staff Services (2290)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
School Administrative (2300-2399)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
	Salaries (010 - 199)	Employee Benefits (200 - 299)	Purchased Services (300 - 399)	Materials + Supplies (400 - 499)	Capital Outlay (500 - 599)	Other Objects (600 - 899)	Indirect Costs (910)	Fund Transfers (920 - 929)	Other Fund Uses (931 - 999)	Total
Security Services (3100)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Operations and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00

(3200-3900)																			(3200-3900)
Student Transportation (4100-4199)	0.00	0.00	74,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74,000.00	Student Transportation (4100-4199)
Food Services (4200-4299)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Food Services (4200-4299)
General Administrative (6000-6999)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	General Administrative (6000-6999)
Capital Outlay - Real Property (7000-7999)					294,445.60													294,445.60	Capital Outlay - Real Property (7000-7999)
Debt Service - Long Term (8000-8999)																		0.00	Debt Service - Long Term (8000-8999)
Adult Education (9110)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Adult Education (9110)
Community Education (9120)																		0.00	Community Education (9120)
Extended Day/Dependent Care (9130)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Extended Day/Dependent Care (9130)
Preschool (9140)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Preschool (9140)
Other Adult/Continuing Education Programs (9150-9199)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Other Adult/Continuing Education Programs (9150-9199)
NonPublic School Programs (9200)																		0.00	NonPublic School Programs (9200)
Community Services (9300-9399)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Community Services (9300-9399)
Total	148,431.00	47,072.72	74,000.00	51,607.68	294,445.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	615,557.00	Total
Adjusted Allocation																			
Remaining																			
0.00																			

Cover Page

Superintendent of Schools

Name * Darren Ramalho

ARP ESSER Point of Contact

Name * Darren Ramalho

Role * Superintendent

Phone * 334-247-9577

Ext N/A

Required Narratives

LEAs are required to choose one of the options from the drop-down box in this section. If an LEA chooses to make changes to the required narratives approved from the FY21 application, the LEA must include an updated narrative or N/A if no changes are needed in every question. If an LEA chooses that no changes are necessary to the required narratives from the approved FY21 application, the LEA is assuring that all of information provided in the required narratives from the FY21 application is still true and correct for FY22.

Required Narratives

Select an Option * Changes to the required narratives approved in the FY21 application are necessary. ▼

How does the LEA plan to use funds to implement prevention and mitigation strategies in order to continuously and safely operate schools for in-person learning?

Breakthrough Charter School will utilize ARP ESSER funds to upgrade facility improvements to meet student health needs which will include the purchase of HVAC systems for classrooms and the gymnasium, playground equipment and long term outdoor classroom spaces. The restrooms will also be renovated in order to make safe spaces for students. Contractual services with a busing company will be established to include an additional bus to create more The salary and benefits for the Math Interventionist will be paid from the ARP ESSER funds left after the 20% reserve for loss of instructional time during FY 24. for students which will reduce the chances of Covid spread. Salaries and benefits will be paid for a math and reading interventionists to coach teachers in the usage of rigorous grade appropriate instructional practices. A Paraprofessional will be funded to provide support to special education students through one-on one and small group instruction overseen by the Sped teacher. Permethreon Boards will be purchased to provide teachers with the capacity to utilize technological enhanced instruction.

How will the LEA ensure that the evidence-based interventions will address the academic impact of lost instructional time and ensure that those interventions respond to the academic, social, emotional, and mental health needs of all students including underrepresented student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English Learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care) and those who are particularly impacted disproportionately by the COVID-19 pandemic?

The school's faculty and instructional leadership team looked at multiple evidenced based interventions. Our team chose one they felt best addressed the academic impact of lost instructions time and that would ensure a positive response to academic, social, emotional and mental health needs of all students including underrepresented student subgroups and those who are particularly impacted disproportionately by the COVID-19 pandemic. Breakthrough Charter School will complete a data driven CIP which aligns to a comprehensive needs assessment, collect data and review data on a regular basis to review and adjust instruction as needed to support all students. Breakthrough Charter School will participate in three benchmark assessment periods using NWEA MAP Growth, NWEA MAP Oral Reading Fluency, Alakids, ACAP, ACT, Pre-ACT etc. The use of ESSER Funds will support balanced assessment system that will ensure our students grow academically, emotionally and socially. Breakthrough Charter School understands that student must attend school in order to have positive academic outcomes; therefore, we will continually monitor student attendance using data provided through the Power School platform. Student identified with chronic absenteeism and tardiness will be targeted for support.

Additionally, we will utilize behavior referrals to address the needs of those students with frequent concerns. These students will be provided services via our school counselor and will be connected with community services agents so that appropriate supports will be in place to address the behavioral needs of the student.

How will the LEA comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a)?

The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the ARP ESSER program.

Breakthrough Charter School will ensure that all students will have access to technology by supplementing other federal funds to purchase additional Chrome-books and ensuring all textbooks and curriculum will be web-based. We will continue to use virtual platforms in the event of school closures. Parent communications will be distributed in English and the language of non-English speaking students to keep them informed of district news and changes as they occur.

How will the LEA actively monitor their allocations, conduct interim audits to ensure an appropriate application of funds, collect and manage data elements required to be reported, and report this information to the community?

Federal Program funds will be monitored via EGAP and Nextgen. Purchase orders and invoices will be reviewed and approved by the Head of School and Director of Operations prior to being submitted for payment. Identifiers will be placed on all purchase orders and invoice to be able to distinguish between ARP and other fund sources. Dates of orders and payments will be logged and packing slips will be required and filed before payment is made. All items purchased with federal funds will be inventoried at the district level and dispersed at the cost centers.

Services provided through contractual agreements will be continuously monitored to ensure that the all deliverable are met as agreed. Monthly budgetary reports to will be reviewed by the Head of School and the Director of Operations and communicated to school-board members and the community to ensure funds are being utilized as appropriated. The ALSDE monitors funds through the EGAP system, ES2 & #39s, allowability and budgets to ensure purchases are within federal guidelines. Outside auditors will review expenditures and payment annually.

How will the LEA meaningfully engage with families and communities throughout the life of the ARP ESSER and other relief funds?

Breakthrough Charter School will engage the families and the community through monthly reporting of the use of ESSER funds We will inform them of data-driven decisions surrounding the development of an academic course of study that will meet the needs of these targeted students. Student performance on classwork, grades, along with formal and informal summative and formative assessments, state assessments, teacher observations, referrals, transcripts are among some of the data sources that will be analyzed to identify students with the greatest need. These students will receive remediation, grade recovery, and credit recovery opportunities by receiving additional support with our reading and math interventionists. As a result of their participation, students should be able to close their learning gaps and master grade-level content. Breakthrough Charter School will also provide summer opportunities for parents to engage in literacy camps to assist them with understanding and helping students with assignments. Breakthrough will also use the website as a means to communicate information to families and communities.

Provide the URL for the LEA Return-to-Instruction Plan.

<https://breakthroughcharterschool.org/about/accountability-and-transparency/>

LEA Reservation to Address Loss of Instructional Time

LEAs must reserve at least 20 percent of funds to address loss of instructional time through the implementation of evidence-based interventions and ensure that those interventions respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups.

Addressing the Loss of Instructional Time can occur before the school day, during the school day, after the school day, on weekends, or during the summer. All items budgeted in this section must be addressing the loss of instructional time. In order to address the loss of instructional time, a student must be gaining missed instruction while not losing out on current year instruction.

For the 20% reservation to address the loss of instructional time, the following interventions are allowable:

- A. Summer Learning & Summer Enrichment Programs
- B. Extended Day Programs
- C. Comprehensive After-School Programs
- D. Extended School Year Programs
- E. Other

Budget Amount & Details for 20% Reservation

* 20% Reservation Budgeted in FY21 Application	20% Reservation Expended in FY21 (Amount Not Included in Carryover)	20% Reservation Required in FY22
---	--	---

\$0.00

0.00

\$0.00

Intervention A (Summer Learning & Summer Enrichment Programs)

Provide the following information for the for Intervention A (Summer Learning & Summer Enrichment Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention B (Extended Day Programs)

Provide the following information for the for Intervention B (Extended Day Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention C (Comprehensive After-School Programs)

Provide the following information for the for Intervention C (Comprehensive After-School Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention D (Extended School Year Programs)

Provide the following information for the for Intervention D (Extended School Year Programs):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Intervention E (Other)

Provide the following information for the for Intervention E (Other):

- 1) Brief Description stating how each expenditure is addressing the loss of instructional time
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Funds will be used to hire a Reading Interventionist (1.0 FTE) that will provide remediation and intervention for students are performing below grade level due to instructional time loss during Covid. The Salary and benefits will be paid for the Reading Interventionist during the FY 24 school term. Additionally, funds will be used to purchase a math intervention curriculum to provide remediation and intervention for students performing below grade level in math in FY 23. We will be using Focus Math as our math intervention curriculum. This curriculum is research-based and aligns with our enVision mathematics curriculum being used with the school holistically. This will be used to provide small group support for students in the Tier II or Tier III component of MTSS in mathematics. This will be used beginning in the 2022-23 school year. This will be led by our math interventionist and help address learning loss.

1100(010-100)-\$69,483.00 1100/(200-299)-\$18,281.48 Total-\$87,764.48

1100(400-499) \$36,607.68

Total Intervention E-\$139,372.16

Remaining ARP ESSER Fund Uses

The remaining LEA funds after the LEA Reservation to Address Loss of Instructional Time can be used for a wide range of activities to address needs arising from the COVID-19 pandemic. Please refer to the allowable uses document in the Document Library for more guidance.

Budget Amount & Details for Additional Uses

ARP ESSER Carryover Allocation for FY22	20% Reservation Required in FY22	Amount Remaining for ARP Additional Uses
<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>

Category 1 (Personnel)

Provide the following information for Category 1 (Personnel):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

In FY 24, funds will be used to pay the salary and benefits for a Math Interventionist (1.0 FTE).and an additional paraprofessional to work with Students with disabilities assigned to the regular education classroom. The salary for the paraprofessional assigned to work with SPED and low performing students on a one-on-one basis and in small groups. All personnel will utilize evidence-based practices and strategies to close achievement gaps caused by the loss of instructional time.

Math Interventionist Salary and Benefits-1100(010-199)-\$58,948.00 1100(200-299)-\$16,927.24 Total-\$75,875.24

Paraprofessional Salary and Benefits-1100(010-199)-\$20,000 1100(200-299)-\$11,864 Total-\$31,864

Total Category 1-\$107,739.24

Category 2 (Technology & Online Subscriptions)

Provide the following information for Category 2 (Technology & Online Subscriptions):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Funds will be used to purchase 3 Permetheon boards for three classrooms to allow teachers to teach strategies and content through the use of technology. These technological tools will be purchased during the FY 23 School year.

Instructional Technology-1100(400-499)-\$15,000.00

Category 3 (Facility Improvements)

Provide the following information for Category 3 (Facility Improvements):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Funds will be used to purchase PTAC for 24 classrooms and and HVAC Unit for the gymnasium to accommodate student health needs. Additionally, funds will be utilized to make covid-safe renovations to restrooms. Stalls and toilets will be purchased. Touch-less urinals and sinks will also be purchased. Touch-less paper towel dispensers will be added to each restroom area.

7000-7999(500-599) \$294,445.60

Category 4 (Professional Development)

Provide the following information for Category 4 (Professional Development):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 5 (Curriculum Materials & Assessments)

Provide the following information for Category 5 (Curriculum Materials & Assessments):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

Category 6 (Parent & Family Engagement Activities)

Provide the following information for Category 6 (Parent & Family Engagement Activities):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 7 (Other)

Provide the following information for Category 7 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

For Fy 23, Funds will be used to pay the contractual bus transportation to minimize the number of students on buses in order to reduce the potential risk of a COVID spread.

4100-4199(300-399) -\$74,000

Category 8 (Other)

Provide the following information for Category 8 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 9 (Other)

Provide the following information for Category 9 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 10 (Other)

Provide the following information for Category 10 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 11 (Other)

Provide the following information for Category 11 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Category 12 (Other)

Provide the following information for Category 12 (Other):

- 1) Brief Description stating how each expenditure is addressing an allowable ARP ESSER use
- 2) Timeline for each expenditure budgeted in this section (must end by September 30, 2024)
- 3) Number of Employees
- 4) Number of FTE(s)
- 5) Itemized Budget using Function & Object Codes (must match Budget Grid)

N/A

Administrative Costs

Program Administration must be reasonable and necessary in order to manage the federal grant in a compliant and effective manner.

* The LEA is not utilizing grant funds for administrative costs. ▼

Provide a summary of how the grant program will be administered, including the title of the staff responsible for the grant administration, the FTE(s), and other funding sources (if applicable) that will contribute to administrative staff salaries/benefits. Additionally, the description must include all estimated costs, match the administrative costs dollar amount listed above, and include the Function and Object codes associated with the charge.

No administrative costs will be funded through ARP ESSER.

Indirect Costs

Indirect Costs represent the expenses of doing business that are not readily identified with the ARP ESSER but are necessary for the general operation of the organization and the conduct of activities it performs. These costs must be reasonable and necessary, and LEAs can use the unrestricted indirect cost rate for calculation.

* The LEA is not utilizing grant funds for indirect costs. ▼

3.50 % - Unrestricted Indirect Cost Rate for LEA \$21,544.50 Maximum Indirect Cost amount for the ARP ESSER Fund

Function/Object Code used on the Budget Grid











0.00 Amount Budgeted for Indirect Costs on FY22 Application

SYSTEM PLAN ITEMS RELATED BY FISCAL RESOURCE

[Expand All](#) [Collapse All](#)

There are currently no Goal or Action Step items associated with this Grant.

* = Required

Related Documents		
	Type	Document
 	Job Descriptions for 20% Reservation (ALL Federally Paid Personnel)	Interventionist Job Description
 	Job Descriptions for Remaining ARP ESSER Fund Uses (ALL Federally Paid Personnel)	Teaching Assistant Job Description
 	Evidence-based Supporting Documentation for 20% Reservation	Math Intervention Curriculum Evidence
 	Supporting Documentation #1	Intervention - Effective Teacher Research
 	Supporting Documentation #2	

Checklist Description ([Collapse All](#) [Expand All](#))

- 1. Allocations** OK ▼
 - 1. Review the ARP ESSER allocation for the LEA.
- 2. Assurances** OK ▼
 - 1. Did the LEA Superintendent check the box on the LEA Superintendent Assurance Confirmation Page?
- 3. Cover Page** OK ▼
 - 1. Did the LEA include the name of the Superintendent of Schools?
 - 2. Did the LEA include the contact information for the ARP Point of Contact?
- 4. Required Narratives** OK ▼
 - 1. Did the LEA select if they are making changes to the FY21 approved narratives?
If the LEA selected yes, then...
 - 2. Did the LEA answer all the required narratives?
- 5. Budget Grid** OK ▼
 - 1. Did the LEA allocate all ARP ESSER funds on the budget grid?
- 6. LEA Reservation to Address Loss of Instructional Time** OK ▼
 - 1. Is the FY21 20% Reservation budgeted amount and FY21 20% Reservation expended amount entered?
 - 2. Did the LEA allocate the required FY22 20% Reservation?
 - 3. Do the expenditures in the narrative box match the budget grid?
 - 4. Are the expenditures allowable under the ARP?
 - 5. Are the expenditures reasonable, necessary, and allocable?
 - 6. Did the LEA include all required information in the narrative box?
- 7. Remaining ARP ESSER Fund Uses** OK ▼
 - 1. Did the LEA allocate the amount remaining for ARP ESSER Additional Uses? (Including administrative and indirect costs)
 - 2. Do the expenditures in the narrative box match the budget grid?
 - 3. Are the expenditures allowable under the ARP?
 - 4. Are the expenditures reasonable, necessary, and allocable?
 - 5. Did the LEA include all required information in the narrative box?
- 8. Administrative Costs** OK ▼
 - 1. Did the LEA select if they will be using ARP ESSER funds for administrative costs?
If the LEA selected yes, then...
 - 2. Do the expenditures in the narrative box match the budget grid?
 - 3. Are the expenditures allowable under the ARP?
 - 4. Are the expenditures reasonable, necessary, and allocable?
 - 5. Did the LEA include all required information in the narrative box?
- 9. Indirect Costs** OK ▼
 - 1. Did the LEA select if they will be using ARP ESSER funds for indirect costs?
If the LEA selected yes, then...
 - 2. Does the budgeted indirect cost match the budget grid?
 - 3. Did the LEA include the FY22 Unrestricted Indirect Cost rate?

4. Did the LEA budget less than or equal to the Unrestricted Indirect Cost rate amount?

5. Did the LEA include the Function and Object code?

 **10. Related Documents**

OK 

1. Did the LEA upload all required documentation including job descriptions for federally paid personnel?